

# CONSTITUTION OF OSU Pre-Dentistry Society

Adopted 9/30/10, \*Revised 9/25/2015\*

## Article I - Name, Purpose, and Non-Discrimination Policy

### Section 1.

The Name of this organization shall be the OSU Pre-Dentistry Society

### Section 2.

The Purpose of this association is to provide a structured organization, whereby Pre-Dentistry students can take an active role on campus and in the local community, fostering those skills necessary to become a member of the dentistry profession.

### Section 3.

Membership shall not be denied to any student on the basis of race, color, national origin, religion, sex, sexual orientation, age, marital status, disability, disabled veteran or Vietnam era veteran status.

## Article II - Membership, Dues, and Enrollment Requirements

### Section 1.

Active Members must be enrolled in a minimum of six credits as students at Oregon State University, have attended at least one official club meeting and have zero withstanding dues.

### Section 2.

Associate members shall be faculty, staff or alumni interested in dentistry. They shall not be eligible to hold office or vote.

### Section 3.

Annual dues of \$10.00 shall be paid by week nine of fall term each year; members that have withstanding dues by the end of week nine of fall term each year will be subject to club suspension until withstanding balance is paid off.

### Section 4.

Prospective members wishing to join after dues must be collected will be allowed to join upon payment of annual dues and attendance of at least one official club meeting.

## Article III – Officers (Organizational Leaders): Titles, terms of office, type of selection, and duties of the leaders

### Section 1.

The officers of the association shall be President, Secretary, Treasurer, Recruitment Officers (3), Volunteer Coordinator, and Activities Coordinator. These officers shall perform the duties prescribed by the constitution and bylaws and by the parliamentary authority adopted by the association.

1. President:
  - a. Seek out opportunities for member involvement
  - b. Plan officer meetings
  - c. Assist officers in completing tasks
  - d. Organize and run the BI107 Pre-Dentistry Orientation Class Winter term of each year
  - e. Ensure the bylaws and constitution are followed and enforced
2. Recruitment Officers (3):
  - a. Plan and coordinate events that will improve the OSU Pre-Dentistry Society membership and membership attendance
  - b. Attend multiple START sessions to recruit and get to know incoming students
3. Volunteer Coordinator:

- a. Seek out, plan and coordinate community service activities in which members can be involved
4. Activities Coordinator:
  - a. Seek out, plan and coordinate social activities
  - b. Seek out, plan and coordinate hands-on activities
  - c. Communicate with local schools and representatives to organize Dental Outreach Presentations
5. Secretary:
  - a. Take minutes of each officer meeting
  - b. Work with officers to create a term calendar for members including all of the planned activities for that term
  - c. Keep an active/inactive member list and have that list available for members
  - d. Take roll at meetings
6. Treasurer:
  - a. Collect and manage dues
  - b. Work with officers to forecast yearly expenses
  - c. Manage OSU Pre-Dentistry Society funds

## **Section 2.**

Officers shall be nominated during the first two weeks of spring term each year. Elections shall be held week three of spring term and shall be carried out via secret ballots of voting active members; the candidates receiving the most votes shall be named to their respective offices.

## **Section 3.**

Officers shall be elected to serve for one year or until their successors are elected; their terms of office shall begin at the close of the meeting at which they are elected.

## **Section 4.**

Vacancies in offices shall be filled by nomination and voting of a quorum of active members.

## **Section 5.**

Officers shall have earned at least six credit hours in their most recently completed term. This requirement does not apply to first-term freshmen or first-term transfer students.

## **Section 6.**

Officers may be removed from office by a process of impeachment carried out by a two thirds decision of present active members in favor of removing the current officer at the meeting in which the motion is forwarded.

## **Article IV – Committees**

### **Section 1.**

The Executive Committee shall include the officers of the association. They shall supervise affairs of the association between its business meetings, make recommendations to the association and perform other duties as specified in the constitution and bylaws. The Executive Committee shall be subject to the orders of the association and none of its actions shall conflict with actions taken by the association.

### **Section 2.**

Other committees, standing or special, shall be appointed by the President as the association or the Executive Committee deems necessary to carry on the work of the association.

## **Article V – Advisor(s) or Advisory Board (if needed)**

### **Section 1.**

The advisor shall be elected each year in the same manner as the association's officers.

## **Article VI – Method of Amending Constitution: Proposals, notice, and voting requirements.**

**Section 1.**

This constitution may be amended at any regular meeting of the association by two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting. All amendments must be approved by the SEAC (Student Events and Activities Center).

**Article X – Parliamentary Authority**

**Section 1.**

The rules contained in the current edition of Roberts Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the constitution, bylaws and special rules of order the organization may adopt.